

Administrative Stuff

- ✱ Headache....
- ✱ No class on Thursday
- ✱ No more class in Mitchell (tears)
- ✱ Final Project Presentations
 - ✱ Next Tue, Thu, and Tue
 - ✱ In Sitterson 011
 - ✱ Sign-up sheet on my door
- ✱ Look at the schedule and “Due” items

Presentations (4/24, 4/46, 5/1)

★ The Final Product

- Overview w/ diagram (use throughout)

★ Demonstration

★ Commentary

- How close to requirements/design?
- Primary lesson(s) learned?
- Good/bad, pitfalls/opportunities

★ General

- Everyone participate
- Leave time for questions

User/Maint Manuals (5/1)

- ✦ Flushed-out version of annotated outline
- ✦ Paper copy **due** last day of class **May 1**
- ✦ Put on web page (Library) **May 1**

Implementation Manual (5/1)

- ✦ Paper copy **due** last day of class **May 1**
- ✦ Final (hind-sight) version of Design Spec
- ✦ Include interface specs
 - ✦ No deeper than original design spec (2nd-level hierarchy)
- ✦ Include appropriate diagrams
 - ✦ Do not include for the sake of inclusion

Project Packages (5/10)

- ★ Paper copy **due** to me by **May 10** (or earlier...)
- ★ Two binders
 - ★ One each for Client and Boss
 - Cover sheet w/ TOC
 - Preliminary Report
 - Contract II w/ Schedule II
 - Design Specification w/ Schedule III
 - Implementation Manual
 - User and/or maintenance manual(s)
 - ★ Additional material in Boss's binder
 - Weekly reports
 - Meeting minutes
 - Team report (next)



Team Report (Project Package)

- ✦ In the Boss's binder only
- ✦ 2-4 pages
- ✦ Discuss
 - ✦ How the project went overall
 - ✦ What you learned
 - ✦ What you would do differently next time
 - ✦ What worked, what didn't
- ✦ Team effort
 - ✦ Include signatures of all members on cover!

Individual Reports (Private)

- ★ 1-2 pages, between you and the Boss
 - Hand deliver to Boss, or
 - Sealed envelopes in Boss's project binder
- ★ Commentary
 - Any differences you have with the team report?
 - Your role, and a personal take on the class/project
 - What kind of experience did you have, and/or what would you do differently next time?
 - Anything else?
- ★ Rate your team members
 - -5 to +5 scale—more later (email)