

Course Name

Bulletin Description

Insert course description from undergraduate bulletin here.

General Course Info

Term: TERM 2###
Department: COMP
Course Number: ###
Section Number: ###

Time: DD, HH:MM – HH:MM
Location: Room
Website: <http://www.cs.unc.edu/Courses/...>

Instructor Info

Name: Prof. Smarty Pants
Office: Room
Email: xxx@cs.unc.edu
Phone: ###-###-####
Web: <http://www.cs.unc.edu/~xxx>
Office Hours: DD, HH:MM – HH:MM

Teaching Assistants

Name	Office	Email	Office Hours
TA1	Office1	Ta1@cs.unc.edu	TA1 office hours
TA2	Office2	Ta2@cs.unc.edu	TA2 office hours

Textbooks and Resources

In addition to information about required and recommended texts, this section should include information about whether or not Sakai will be used, on-line readings and resources, etc.

Course Description

A more detailed description of the course should go here.

Target Audience

As per the syllabus guidelines: “The syllabus explains how the course fits into a broader educational program and to whom the course is targeted.” The college seems to be emphasizing this section, so please try to provide a

thoughtful statement here that will help students understand whether or not the course is appropriate given their level of expertise, whether they are in major or not, relationship to other courses in the department, etc.

Prerequisites

In addition to listing formal prerequisites, any other rules describing who is eligible to take the course and/or obtain credit and how to satisfy any special course registration requirements.

Goals and Key Learning Objectives

As per the guidelines, “Course goals and objectives are not simply statements about course topics. They are descriptions of competencies that students should expect to develop in the course.”

Course Requirements

As per the guidelines, this section “explains what kinds of work students must do to successfully complete the course, such as whether students will be discussing literature, working problems, or undertaking other activities. The syllabus also lists any other requirements such as mandatory recitations, labs, term papers, or mandatory activities outside of class meeting times.”

Key Dates

Dates of any exams and due dates for important assignment if possible.

Grading Criteria

This section MUST specify how grades will be calculated and should provide specific percentages assigned to different components (homework, quizzes, midterm, final, etc.). In particular, state how student participation in class will be assessed.

Course Policies

This section should address the following:

- Attendance policy
- Consequence of missing class
- Late work policy
- How late work is penalized

Also include the following statement if you are giving a final:

The course final is given in compliance with UNC final exam regulations and according to the UNC Final Exam calendar.

Honor Code

This section should describe how the Honor Code will be applied. In particular address whether students are allowed to collaborate on assignments/projects and to what degree, what outside resources they are allowed to use (or not use) and whether exams are closed or open book.

Course Schedule

If possible, a schedule of topics covered by the course organized by course date or week number.

Disclaimer

A disclaimer reserving the right to adjust things. The guidelines suggest the following statement:

“The professor reserves to right to make changes to the syllabus, including project due dates and test dates. These changes will be announced as early as possible.”